



**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT**  
Facilities Committee Meeting of the Board of Education  
February 5, 2020  
3:00 PM

**Committee Board Members:** Valerie Cuevas (chair) & Tom Panas

**Agenda Documentation:** If available, backup documentation for items on the agenda will be posted on the district website at the time the agenda is posted.

**Meeting Location:** Facilities Operations Center, 1400 Marina Way South, Richmond, CA 94804

**Order of Business:** ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

**MEETING AGENDA**

---

**A. OPENING PROCEDURES**

- A.1 Roll Call
- A.2 Approval of Agenda
- A.3 Approval of Minutes, January 8, 2020
- A.4 Next Meeting: March 4, 2020

**B. PUBLIC COMMENT**

**B.1 Public Comment**

Members of the public are invited to speak on any matter related to the District's facilities at this time. Members of the public may speak on individual items of interest in the agenda as the items are discussed.

**D. DISCUSSION ITEMS**

- D.1 **2016 Facilities Master Plan. Presenter: Luis Freese, Associate Superintendent, Operations**
  - a. Overview
  - b. Construction Updates
  - c. Mandarin Campus Expansion
  - d. Updating the 2016 Long Range Facilities Master Plan
- D.2 **Program Management Plan Update. Presenter: Melissa Payne, Director of Contract Administration**
- D.3 **Implementation Task Force Update. Presenter: Melissa Payne, Director of Contract Administration & Margarita Romo, Internal Auditor**
- D.4 **Financial Reports. Presenter: Luis Freese, Associate Superintendent, Operations**